



St Barnabas' CE Primary School & Nursery

St Barnabas Street, London. SW1W 8PF

Headteacher: Miss Lauren Castle

www.stbarnabasprimary.org.uk

office@stbarnabasprimary.org.uk

020 7186 0152

Admission to St Barnabas' Primary School & Nursery 2025-2026 – Nursery Class

Thank you for your interest in St Barnabas' Nursery.

We currently offer part-time places (15 hours free childcare) to all new starters in our Nursery Class each week during term time. If a space becomes available, the option to increase to a full-time, 30-hour place may be offered (based on the school admissions criteria and where places are available).

A full-time, 30 hour place would require parents to **either**:

a) be eligible for 30 hours' funding and apply for a code from the HMRC website
(see below for more information)

or

b) pay for the additional 15 hours in term time only (£100 per week/ £20 per session ordinary rate, or £50 per week/£10 per session reduced rate for children eligible to free school meals and service families)

If you are eligible for the 30 Hours' Free Childcare funding you need to apply for it. If you are eligible, please visit the HMRC website <https://www.gov.uk/sign-in-childcare-account> and enter your information. The process may take up to 20 minutes to complete. **You will then be provided with a code which you should complete in the table in the attached Nursery Admissions Form.** Please do not hesitate to contact the school office (office@stbarnabasprimary.org.uk or 020 7186 0152) if you have any questions about this.

To apply for a place in our Nursery Class from September 2025, please return the attached Nursery Admissions form to the school office.

A Nursery place at St Barnabas' does not automatically mean acceptance to our Reception Class. For the Reception Class admissions process you will need to complete an application form from your home borough, as well as a Supplementary Information Form for St Barnabas'. Nearer the time, we will provide you with more information about how to apply for a Reception place at St Barnabas'.

Yours sincerely

A handwritten signature in black ink, appearing to be 'L. Castle'.

Miss Lauren Castle
Headteacher

Nursery Admissions Form

Nursery Class 2025-2026



Year group	Number of pupils
Our Early Years Unit has capacity for up to 30 pupils; this includes a maximum of 15 part-time pupils. <i>The number of Nursery places available will be dependent on the number of Reception pupils, but the school has a minimum of 7 full time places OR 14 part-time places OR a combination of these.</i>	
N1 (New to Nursery in September 2024)	All new children will be offered a part-time place until full time places become available.
N2 (Continuing in Nursery from the previous year)	Children with a full-time place will continue to be offered this. Children with a part time place will continue to be offered this until full time places become available.
Reception	Maximum of 23 full-time pupils

Please complete and return this response slip to

office@stbarnabasprimary.org.uk or

St Barnabas' Primary School & Nursery

St Barnabas Street

London

SW1W 8PF

Child's First Name		Child's Surname	
Child's Date of Birth		Name and Year Group of siblings already on roll at St Barnabas'	
Address & Post Code			
Name of Parent/Carer		Telephone Number of Parent/Carer	
Email address of Parent/Carer			

<i>Part-time Nursery, 15 hours Morning, term time only</i>	<i>Part-time Nursery, 15 hours Afternoon, term time only</i>
<i>9am-12pm (lunch not included)</i>	<i>12.30pm-3.30pm (lunch not included)</i>

Please indicate your preference for either a part-time morning **or** part-time afternoon place. Parent preferences cannot be guaranteed. Places are offered according to the admissions criteria (attached). If a full-time place becomes available, please indicate below if you would like to be kept on the waiting list.

	Please tick one
I would like a part-time morning place for my child <i>(9am-12pm, 15 hours per week, term time only)</i>	
I would like a part-time afternoon place for my child <i>(12.30pm-3.30pm, 15 hours per week, term time only)</i>	
I would like a full-time if available <i>(9am-3.30pm)</i> place for my child and I have a 30 hour code from the HMRC <i>HMRC Eligibility Code: _____</i>	
I would like a full-time if available <i>(9am-3.30pm)</i> place for my child if available and My child is eligible for Free School Meals (FSM) <i>(FSM Application Form to be completed)</i> I will pay £50 per week/£10 person for the additional 15 hours at Nursery, term time only.	
I would like a full-time <i>(9am-3.30pm)</i> place for my child if available and My child is a child of a service family <i>(Evidence required) I will pay £50 per week /£10 per session for the additional 15 hours at Nursery, term time only.</i>	
I would like a full-time <i>(9am-3.30pm)</i> place for my child if available. My child is not eligible for Free School Meals so I will pay £100 per week for the additional 15 hours at Nursery, term time only.	



St Barnabas' Church of England Primary School

Admissions Criteria 2025-2026

As a Christian Foundation School, St Barnabas' aims to contribute to community cohesion by having admissions arrangements that are inclusive of other faiths, and reflect the population of the local area.

Admissions Criteria

In the event that there are more applications than places, the following criteria, in order of priority, are used to decide which children are to be admitted:

1. Children in public care
2. Children who were in public care prior to adoption, or who were previously in public care and are subject to a residence order or special guardianship order
3. Baptised children from families active in St Barnabas' Church or other Anglican Church in Westminster (St Margaret's) Deanery.*
4. Children from families active in Christian denominations as recognised by "Churches together in Britain."
5. Children with brothers or sisters** in the school (at the intended date of entry).
6. Children who live in the parish.
7. Children of other faiths as recognised by "Churches together in Britain" whose parents wish them to attend a church school.
8. Children who live closest to the main school entrance as measured by the shortest straight-line distance.***

* Active means attendance at least twice a month during the last year confirmed in writing by an appropriate person.

** Brother or sister, half brother or sister or step brother or sister whose main residence is at the same address.

*** Where the order of priority is otherwise equal, preference will be given to a child who lives the shortest distance from the school. Home address is defined as the address at which the child resides for 50% or more of the school week. Distances are measured by a straight line from the address seed point (determined by Ordnance Survey data) of the child's home address to the main school gate for pupils, as measured by the Local Authority's computerised measuring system. Where it is necessary to differentiate between applicants living in flats using the same street entrance, priority will be given to the applicant(s) living closest to the ground floor and then by ascending flat number order. Where it is necessary to further differentiate between applicants living the same distance from the school, priority will be decided by random allocation.

We offer Nursery places for children from the age of three. To apply for a place, applicants must complete the School's Nursery Application Form to be considered fully under the School's admission criteria. Application form(s) for a place in our Nursery class are available from the School Office.

Documentary evidence of address and date of birth will be requested at point of offer, to be provided by parents on accepting the place. If false or misleading information is submitted or parents are unable to provide satisfactory evidence of address or date of birth the place may be withdrawn.

Parents will be invited to visit the School (where possible) when they will have opportunities to ask any questions about the school and the admission process.

Applications for admission to year groups other than Nursery will be considered under a separate procedure. Admission into the Nursery Class does not guarantee a place in Reception Class or any other class. The decision to admit or to refuse a particular child is the responsibility of the Governing Body.

If the School receives more applications than there are places available in our Nursery Class, a waiting list will be maintained and parents contacted should a place become available.